

DEPARTMENT OF COMPUTER SCIENCE
Faculty of Arts and Science
University of Toronto

CONTINUOUSLY-POSTED NOTICE:
FILLING SESSIONAL INSTRUCTIONAL ASSISTANT POSITIONS UNDER
THE CUPE 3902 UNIT 3 COLLECTIVE AGREEMENT

HOW TO SUBMIT AN APPLICATION

The Department of Computer Science may hire Sessional Instructional Assistants to assist in the delivery of some of its undergraduate courses. Specific courses will be posted on the Departmental website at www.cs.utoronto.ca. To be considered for a position, you must submit these items:

- your curriculum vitae
- the CUPE 3902 Unit 3 application form found at:
 - <http://www.hrandequity.utoronto.ca/resources/forms.htm>

to this address:

Undergraduate Program Assistant
Department of Computer Science, Bahen Centre, room 4254
ugo@cs.utoronto.ca

A valid email address is required. We prefer that applications and CVs be submitted via email.

GENERAL INFORMATION

Generally speaking, we expect to make decisions concerning courses in August for Fall or Winter courses; in December for Spring courses; and in April for Summer courses. However, some decisions may be made earlier or later than these time frames, depending on circumstances. Unexpected vacancies may arise at any time.

Applications will be retained for sixteen (16) months. Persons who submit applications and CVs will receive emailed job postings for specific positions for the subsequent sixteen (16) months.

This notice is posted pursuant to the CUPE Local 3902 Unit 3 Collective Agreement. Please note that, with respect to the hiring of Sessional Instructional Assistants, the Unit 3 Collective Agreement affirms that the provisions of Article 14:03(a) of the CUPE Local 3902 Unit 1 Collective Agreement (extending preference in hiring to students enrolled in the School of Graduate Studies of the University of Toronto or prospective graduate students who have made application to be so enrolled), take precedence as between Unit 1 and Unit 3.