This is an emergency posting with a two business day deadline.

**EMERGENCY JOB POSTING – SESSIONAL LECTURER**

**Course Number and Title:** CSC2701H1Y, *Communication for Computer Scientists* (Graduate Seminar)

**Course description:**
Having the right idea is not enough: in order to be a technical leader, you must be able to communicate your ideas clearly and persuasively. This may be done by traditional means, such as writing reports, publishing in technical journals, or presenting directly to colleagues; it may also be done using newer methods such as blogging or the use of social media. This course introduces the techniques needed to do this, and drills students in their application. The active involvement and participation in each class of all students is strongly emphasized. Regular meetings will include sessions on pedagogical methods, scientific and technical writing, research in technical literature and communication, the construction and defence of logical arguments, and effective communication in the workplace. Students will be asked to submit short written papers and present frequent short oral presentations; the instructor will provide detailed written and oral feedback.

**Number of positions available:** 1.0 HCE (the course is co-taught)

**Estimated course enrolment:** 20 students in each of three sections

**Estimated TA support:** not applicable

**Schedule:** three hour evening class held every week for one course section at a time—exact dates and times to be determined

**Sessional dates:** September 1, 2017 to April 30, 2018 (this is a half course spread over 8 months)

Please note: This position includes the completion of any course work, including grading, not completed by April 30, 2018.

**Salary** (minimum stipends, including vacation pay): Sessional Lecturer I $9,451.02; Sessional Lecturer I Long Term $9,812.52; Sessional Lecturer II $9,915.81; Sessional Lecturer III $10,277.30.

*Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.*

Final availability of the position is contingent upon enrolment, budgetary consideration and the determination of appointments as governed by the collective agreement.
Qualifications:
- Graduate degree in English or closely related field required.
- Demonstrated experience teaching communications, including writing, public speaking and interpersonal communication, to computer scientists required.
- Strong organizational, interpersonal, and communication skills required.
- Teaching experience at the university level with demonstrated evidence of teaching excellence.

Preference in hiring will be given to qualified individuals advanced to the rank of Sessional Lecturer II or Sessional Lecturer III, in accordance with Article 14:12.

Description of duties: Responsible for all aspects of delivering the course, including:
- Planning the lectures, tutorials, assignments and tests, and marking schemes.
- Maintaining a course website.
- Delivering the lectures.
- Providing appropriate contact time outside of class to students, through office hours, email, the course website and/or the course bulletin board.
- Grading the assignments.
- Invigilating the final exam.
- Managing the grades and submitting final course grades.

Closing date: Monday 31 July 2017

All individuals interested in this position must submit a Curriculum Vitae and the CUPE 3902 Unit 3 application form available at
- [http://www.hrandaequity.utoronto.ca/resources/forms.htm](http://www.hrandaequity.utoronto.ca/resources/forms.htm)

with the following information:
- a clear description of how you meet the qualifications listed;
- the name of at least one reference who can comment on the quality of your teaching;

to [ugo@cs.utoronto.ca](mailto:ugo@cs.utoronto.ca)

Please note: Undergraduate or graduate students and postdoctoral fellows of the University of Toronto are covered by the CUPE 3902 Unit 1 collective agreement rather than the Unit 3 collective agreement, and should not apply for positions posted under the Unit 3 collective agreement.

*This job is posted in accordance with the CUPE 3902 Unit 3 Collective Agreement.*